

# Sheriff's Office of Sussex County

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March 30, 2020

To: Attorney Offices, Plaintiffs  
FROM: Ellen, Sussex County Sheriff's civil division  
RE: COVID-19 temporary office practices

Good afternoon,

The COVID-19 order has adjourned all foreclosure sales and writs of possession until after April 30, 2020. Beginning today March 30, 2020, the Sussex County sheriff's office will be adjourning all sales and writs of possession until after April 30, 2020. As more information from President Trump and/or NJ Governor Murphy is received, we will advise your office our protocol and policies. The rapidly changing environment of these policies prohibit our office from adjourning sales at plaintiff's request utilizing 'Covid-19' parameters. Should you care to adjourn any sales past April 30, 2020, your request will be processed using a 30 or 60 day plaintiff's adjournment. Requests for these adjournments will be processed AFTER April 30, 2020 pending President Trump and/or Governor Murphy's orders.

The clerical staff in the Sussex County Sheriff's office will be working remotely until further notice. The only means of communication will be via the emails below. Fax transmissions, US Mail, UPS, FedEx or other types of mail will not be opened, reviewed or processed until the office staff is physically in the office. You may use email:

[jserafinas@sussexcountysheriff.com](mailto:jserafinas@sussexcountysheriff.com)

Regarding foreclosures,

[fforgione@sussexcountysheriff.com](mailto:fforgione@sussexcountysheriff.com).

Regarding writs of possession,

[ycowans@sussexcountysheriff.com](mailto:ycowans@sussexcountysheriff.com)

Regarding summons,

[dkearns@sussexcountysheriff.com](mailto:dkearns@sussexcountysheriff.com)

Regarding wage or asset levies,

[kellis@sussexcountysheriff.com](mailto:kellis@sussexcountysheriff.com)

**Regarding bank levies.**

Any new foreclosure or writs of possession requests will not be scheduled until further notice. Any type of levy or summons with the exception of Judges' emergent orders, will not be processed until further notice from this office.

The sales' schedule below reflects most recent scheduled covid-19 sale date through April 29, 2020, and subsequent adjourned date:

3/18/20 is postponed to 5/27/20

3/25/20 is postponed to 6/3/20

4/1/20 is postponed to 6/10/20

4/8/20 is postponed to 5/13/20

4/15/20 is postponed to 5/20/20

4/22/20 is postponed to 5/27/20

4/29/20 is postponed to 6/3/20

There are no further adjournments at this time.

NOTE: emails are currently being forwarded to your office regarding schedule above on an individual basis.

You may consult our website, [www.sussexcountysheriff.com](http://www.sussexcountysheriff.com) for further individual case information.

We appreciate your cooperation. Our office will resume normal operation as soon as the COVID-19 orders and restrictions allow.